



KRISTU JAYANTI
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Under Section 3 of UGC Act 1956
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Internal Quality Assurance Cell (IQAC)

Meeting Minutes

2025-26



Internal Quality Assurance Cell (IQAC)

Meeting Details

2025-26

Meeting No.	Date	Agenda
1.	31/07/2025	▪ Welcoming of the new IQAC members ▪ Follow-up and Suggestions for the Academic Year 2024–2025 ▪ IQAC Schedule for the Academic Year 2025–2026
2.	02/08/2025	▪ Presentation of the Quality policy and functions of IQAC ▪ Discussion on the file formats for monthly reports and department documentation
3.	06/08/2025	▪ Discussion on the roles and responsibilities of IQAC
4.	13/10/2025	▪ Mentoring of DQAC members for DQIS meeting ▪ AQAR Status Updation ▪ Presence and availability of IQAC members at IQAC office
5.	27/10/2025	▪ Review of documents and presentation for the IQAC meeting with the external members to be held on 28/10/2025
6.	28/10/2025	▪ Approval of the previous meeting minutes ▪ Review of Quality Initiatives ▪ Submission of AQAR ▪ Major Recommendations of External Academic and Administrative Audit and ATR ▪ Scheduled Programmes of IQAC 2025-2026 ▪ Any other
7.	11/11/2025	▪ Audit Schedule for Odd Semester 2025-26



Meeting No.	Date	Agenda
		▪ Visit of Rajagiri School of Engineering & Technology, Kochi on 12/11/2025 ▪ Workshop on Audit Process ▪ IQAC Conference
8.	08/12/2025	▪ Documentation of Clubs and Centres ▪ Any other
9.	17/01/2026	▪ AQAR updates ▪ Ranking Preparation
10.	19/01/2026	▪ Activities undertaken and initiatives carried out by IQAC ▪ Quality initiatives of Centres/Associations ▪ Quality initiatives of Departments ▪ Rankings Preparation ○ NIRF: Student Progression Database & Faculty Updates ○ QS & THE Ranking Preparation
11.	30/01/2026	▪ Overview of NIRF Ranking parameters ▪ Overview of QS World University Rankings
12.	02/03/2026	▪ Preparation and compilation of data for Annual Report of 2025-2026 ▪ Status of Preparations for National Conference ▪ IQAC meeting with the external members ▪ Schedule of Annual Audit ▪ Rankings and Survey status
13.	24/03/2026	▪ Approval of the minutes of the previous meeting ▪ Summary of Quality initiatives undertaken in 2025-26 ▪ Submission of AQAR ▪ Institutional Rankings- Preparation and Submission ▪ Any other



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Internal Quality Assurance Cell (IQAC)

KJU/IQAC/2025-26/Meeting_Notice_01

Date: 30/07/2025

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 31/07/2025, Thursday at 03:30 pm in IQAC office. You are requested to make it convenient to attend the meeting.

Agenda of the Meeting:

1. Welcoming of the new IQAC members
2. Follow-up and Suggestions for the Academic Year 2024–2025
3. IQAC Schedule for the Academic Year 2025–2026

Minutes approved by:

Ms. Ranya B

Director IQAC



Internal Quality Assurance Cell (IQAC)

Academic Year 2025-26

Minutes of the Meeting

Meeting No. 1

Date: 31/07/2025

Venue: IQAC Office

Time: 03.00 PM

The first meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2025–2026 was held on July 31, 2025. The meeting was chaired by Ms. Ramya B, Director IQAC. The Chair welcomed all the members and initiated the proceedings.

Presentation of the Agenda

Ms. Ramya B, Director IQAC presented the agenda of the meeting.

Agenda 1

Welcoming of the New IQAC Members

The Chair formally welcomed the newly inducted members of the IQAC for the academic year 2025–2026. The importance of IQAC as a central body for sustaining and enhancing institutional quality was reiterated. The members were briefed about the vision, mission, structure, and functioning of IQAC, including its role in academic planning, documentation, mentoring, and quality benchmarking. The Chair encouraged active participation, collaboration, and ownership in all quality-related initiatives.

Agenda 2

Follow-up and Suggestions for the Academic Year 2024–2025

A detailed review of the IQAC initiatives and quality enhancement measures undertaken during the academic year 2024–2025 was presented. The following points were discussed:

- Status of implementation of IQAC action plans and compliance reports
- Progress in AQAR documentation, academic audits, and departmental mentoring
- Functioning of Department Quality Assurance Cells (DQACs)



- Outcomes of quality initiatives related to teaching–learning, research, extension, and governance

Members offered constructive suggestions for strengthening documentation practices, improving stakeholder feedback mechanisms, enhancing research output, and ensuring timely data submission from departments. Emphasis was laid on outcome-based reporting and continuous monitoring of quality indicators.

Agenda 3

IQAC Schedule for the Academic Year 2025–2026

The tentative IQAC Activity Schedule for the academic year 2025–2026 was presented and discussed. The schedule includes:

- IQAC meetings and reviews
- DQAC meetings and mentoring sessions
- Academic and Administrative Audits
- AQAR preparation timelines
- Student and stakeholder feedback collection cycles
- Quality enhancement programmes, workshops, and conferences

Members were advised to strictly adhere to the proposed timelines to ensure systematic planning, smooth coordination, and timely execution of IQAC activities.

ATR / Compliance Report:

- Newly inducted IQAC members were oriented on IQAC roles and responsibilities.
- Suggestions from the academic year 2024–2025 will be incorporated into the current year's quality plan.
- The IQAC schedule for 2025–2026 will be finalized and circulated to all departments and DQAC coordinators.

Minutes Prepared by:

Dr. Sini M. George

Secretary, IQAC

Minutes Approved by:

Ms. Ramya B

Director, IQAC



Internal Quality Assurance Cell (IQAC) Meeting

Date: 31/07/2025

Venue: IQAC Office

Time: 03.00 PM

Members Present	
1.	Ms. Ramya B, Director IQAC
2.	Ms. Minu A, Associate Director IQAC
3.	Dr. Priya Josson Akkara, Member IQAC
4.	Dr. Mary Jacob, Member IQAC
5.	Dr. Manikandan K, Member IQAC
6.	Dr. Arockia Stalin G, Member IQAC
7.	Ms. Rupashree R, Member IQAC
8.	Dr. Mary Raymer, Member IQAC
9.	Dr. Gokilavani S, Member IQAC
10.	Dr. Soya Mathew, Member IQAC
11.	Dr. Pushpa A, Member IQAC
12.	Mr. Biju M, Member IQAC
13.	Ms. Mary Sadhana Abraham, Member IQAC
14.	Dr. Murali S, Member IQAC
15.	Dr. Deenu Nadayil, Member IQAC
16.	Dr. Jeeva M, Member IQAC
17.	Dr. Nancy M, Member IQAC
18.	Dr. Poongothai P, Member IQAC
19.	Mr. Jishnu M S, Member IQAC
20.	Dr. Sini M. George, Secretary IQAC



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Internal Quality Assurance Cell (IQAC)

KJU/IQAC/2025-26/Meeting_Notice_02

Date: 01/08/2025

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 02/08/2025, Saturday at 11:00 am at P3 Lab, PG Block. You are requested to make it convenient to attend the meeting.

Agenda of the Meeting:

1. Presentation of the Quality policy and functions of IQAC
2. Discussion on the file formats for monthly reports and department documentation

Minutes approved by:

Ms. Ramya B

Director IQAC



Internal Quality Assurance Cell (IQAC)

Academic Year 2025-26

Minutes of the Meeting

Meeting No. 2

Date: 02/08/2025

Venue: P3 Lab, PG Block

Time: 11.00 AM

Presentation of the Agenda

Ms. Ramya B, Director IQAC presented the agenda of the meeting.

Agenda 1

Presentation of the Quality Policy and Functions of IQAC

The meeting commenced with the presentation of the institutional Quality Policy by the IQAC Director. The policy emphasized the institution's commitment to maintaining and enhancing quality in academic and administrative processes through continuous evaluation and improvement.

The functions of the IQAC were explained in detail, highlighting its role in developing quality benchmarks, facilitating outcome-based education, promoting best practices, ensuring compliance with accreditation requirements, and fostering a culture of quality across all departments. Members were briefed on their roles and responsibilities in supporting IQAC initiatives.

Agenda 2

Discussion on the File Formats for Monthly Reports and Department Documentation

The file incharges presented the proposed standardized file formats for monthly reports and departmental documentation. The need for uniform and systematic documentation in line with accreditation and quality assurance requirements was emphasized.

Members deliberated on the structure, content, and submission timelines of the formats. Suggestions were made to ensure clarity, ease of reporting, and comprehensive evidence collection. The importance of timely submission and adherence to the prescribed formats was reiterated.



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ATR / Compliance Report:

- The Quality Policy and functions of IQAC were successfully presented and communicated to all departments. Faculty members have been oriented towards aligning their academic and administrative activities with institutional quality standards.
- Standardized formats for monthly reports and departmental documentation have been developed and circulated. Departments have been instructed to adhere to the prescribed templates and submission timelines.

Minutes Prepared by:

Dr. Sini M. George

Secretary, IQAC

Minutes Approved by:

Ms. Ramya B

Director, IQAC



Internal Quality Assurance Cell (IQAC) Meeting

Date: 02/08/2025

Venue: P3 Lab, PG Block

Time: 11.00 AM

Members Present	
1.	Ms. Ramya B, Director IQAC
2.	Ms. Minu A, Associate Director IQAC
3.	Dr. Priya Josson Akkara, Member IQAC
4.	Dr. Mary Jacob, Member IQAC
5.	Dr. Manikandan K, Member IQAC
6.	Dr. Arockia Stalin G, Member IQAC
7.	Ms. Rupashree R, Member IQAC
8.	Dr. Mary Raymer, Member IQAC
9.	Dr. Gokilavani S, Member IQAC
10.	Dr. Soya Mathew, Member IQAC
11.	Dr. Pushpa A, Member IQAC
12.	Mr. Biju M, Member IQAC
13.	Ms. Mary Sadhana Abraham, Member IQAC
14.	Dr. Murali S, Member IQAC
15.	Dr. Deenu Nadayil, Member IQAC
16.	Dr. Jeeva M, Member IQAC
17.	Dr. Nancy M, Member IQAC
18.	Dr. Poongothai P, Member IQAC
19.	Mr. Jishnu M S, Member IQAC
20.	Dr. Sini M. George, Secretary IQAC



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Internal Quality Assurance Cell (IQAC)

KJU/IQAC/2025-26/Meeting_Notice_03

Date: 05/08/2025

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled with Fr. Dr. Augustine George, Vice Chancellor on 06/08/2025, Wednesday at 3:40 pm at A1 Conference Hall, Admin Block. You are requested to make it convenient to attend the meeting.

Agenda of the Meeting:

1. Discussion on the enhancement of roles and responsibilities of IQAC

Minutes approved by:

Ms. Ramya B

Director IQAC



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Internal Quality Assurance Cell (IQAC)

Academic Year 2025-26

Minutes of the Meeting

Meeting No. 3

Date: 06/08/2025

Venue: A1 Conference Hall

Time: 03.40 PM

Presentation of the Agenda

Ms. Ramya B, Director IQAC presented the agenda of the meeting.

Agenda 1

Discussion on the Roles and Responsibilities of IQAC in an University

The meeting commenced with the Fr. Dr. Augustine George, Vice Chancellor initiating a detailed discussion on strengthening and enhancing the roles and responsibilities of the Internal Quality Assurance Cell (IQAC). The discussion focused on aligning IQAC functions with emerging quality assurance requirements, accreditation frameworks, and institutional goals.

Key areas deliberated included proactive monitoring of academic and administrative processes, strengthening data management and documentation practices, effective mentoring of departments through DQACs, regular quality audits, and promoting a culture of continuous improvement. The need for clear role delineation among IQAC members and enhanced coordination with departments was emphasized.

Members actively participated and provided constructive suggestions to improve the effectiveness and visibility of IQAC initiatives across the institution.

ATR/Compliance Report:

- The roles and responsibilities of IQAC have been reviewed and strengthened to ensure greater effectiveness in quality assurance and institutional development.
- A structured framework has been established to implement the enhanced roles, with specific duties assigned to IQAC members.

Minutes Prepared by:

Dr. Sini M. George

Secretary, IQAC

Minutes Approved by:

Ms. Ramya B

Director, IQAC



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Internal Quality Assurance Cell (IQAC) Meeting

Date: 06/08/2025

Venue: A1 Conference Hall

Time: 03.40 PM

Members Present	
1.	Ms. Ramya B, Director IQAC
2.	Ms. Minu A, Associate Director IQAC
3.	Dr. Priya Josson Akkara, Member IQAC
4.	Dr. Mary Jacob, Member IQAC
5.	Dr. Manikandan K, Member IQAC
6.	Dr. Arockia Stalin G, Member IQAC
7.	Ms. Rupashree R, Member IQAC
8.	Dr. Mary Raymer, Member IQAC
9.	Dr. Gokilavani S, Member IQAC
10.	Dr. Soya Mathew, Member IQAC
11.	Dr. Pushpa A, Member IQAC
12.	Mr. Biju M, Member IQAC
13.	Ms. Mary Sadhana Abraham, Member IQAC
14.	Dr. Murali S, Member IQAC
15.	Dr. Deenu Nadayil, Member IQAC
16.	Dr. Jeeva M, Member IQAC
17.	Dr. Nancy M, Member IQAC
18.	Dr. Poongothai P, Member IQAC
19.	Mr. Jishnu M S, Member IQAC
20.	Dr. Sini M. George, Secretary IQAC



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Internal Quality Assurance Cell (IQAC)

KJU/IQAC/2025-26/Meeting_Notice_04

Date: 10/10/2025

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 13/10/2025, Monday at 4:30 pm at Panel Room P1, PG Block. You are requested to make it convenient to attend the meeting.

Agenda of the Meeting:

1. Mentoring of DQAC members for DQIS meeting
2. AQAR Status Updation
3. Presence and availability of IQAC members at IQAC office

Minutes approved by:

Ms. Ramya B

Director IQAC



Internal Quality Assurance Cell (IQAC)

Academic Year 2025-26

Minutes of the Meeting

Meeting No. 4

Date: 13/10/2025

Venue: Panel Room P1, PG Block

Time: 04.30 PM

Presentation of the Agenda

Ms. Ramya B, Director IQAC presented the agenda of the meeting.

Agenda 1

Mentoring of DQAC Members for DQIS Meeting

The meeting began with a discussion on mentoring the Departmental Quality Assurance Cell (DQAC) members in preparation for the forthcoming DQIS meeting. Ms. Minu A, Associate Director IQAC emphasized the importance of clarity in quality indicators, accurate data reporting, and alignment of departmental activities with institutional quality benchmarks.

Guidelines were provided on effective presentation of departmental initiatives, documentation practices, and outcome-based reporting. IQAC members were advised to extend continuous mentoring and support to DQAC members to ensure effective participation in the DQIS meeting.

Agenda 2

AQAR Status Updation

The status of the Annual Quality Assurance Report (AQAR) preparation was reviewed. The IQAC Director presented the progress of data collection, documentation, and validation across various criteria. Departments were instructed to submit pending information and supporting documents within the stipulated timelines to ensure timely submission of the AQAR.

Agenda 3

Presence and Availability of IQAC Members at the IQAC Office

The importance of regular presence and availability of IQAC members at the IQAC office was discussed to facilitate smooth coordination, documentation, and mentoring activities. Members were encouraged to follow a roster system to ensure accessibility and effective functioning of the IQAC.



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ATR/Compliance Report:

- DQAC members were effectively mentored and guided for the DQIS meeting to ensure clarity in quality processes and reporting.
- The status of AQAR was reviewed, and necessary updates have been initiated to ensure timely and accurate submission.
- Measures have been implemented to ensure the regular presence and accessibility of IQAC members in the IQAC office.

Minutes Prepared by:

Dr. Sini M. George

Secretary, IQAC

Minutes Approved by:

Ms. Ramya B

Director, IQAC



Internal Quality Assurance Cell (IQAC) Meeting

Date: 13/10/2025

Venue: Panel Room P1, PG Block

Time: 04.30 PM

Members Present	
1.	Ms. Ramya B, Director IQAC
2.	Ms. Minu A, Associate Director IQAC
3.	Dr. Priya Josson Akkara, Member IQAC
4.	Dr. Mary Jacob, Member IQAC
5.	Dr. Manikandan K, Member IQAC
6.	Dr. Arockia Stalin G, Member IQAC
7.	Ms. Rupashree R, Member IQAC
8.	Dr. Mary Raymer, Member IQAC
9.	Dr. Gokilavani S, Member IQAC
10.	Dr. Soya Mathew, Member IQAC
11.	Dr. Pushpa A, Member IQAC
12.	Mr. Biju M, Member IQAC
13.	Ms. Mary Sadhana Abraham, Member IQAC
14.	Dr. Murali S, Member IQAC
15.	Dr. Deenu Nadayil, Member IQAC
16.	Dr. Jeeva M, Member IQAC
17.	Dr. Nancy M, Member IQAC
18.	Dr. Poongothai P, Member IQAC
19.	Mr. Jishnu M S, Member IQAC
20.	Dr. Sini M. George, Secretary IQAC



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Internal Quality Assurance Cell (IQAC)

KJU/IQAC/2025-26/Meeting_Notice_05

Date: 26/10/2025

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 27/10/2025, Monday at 3:30 pm at IQAC office. You are requested to make it convenient to attend the meeting.

Agenda of the Meeting:

1. Review of documents and presentation for the IQAC meeting with the external members to be held on 28/10/2025

Minutes approved by:

Ms. Ramya B

Director IQAC



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Internal Quality Assurance Cell (IQAC)

Academic Year 2025-26

Minutes of the Meeting

Meeting No. 5

Date: 27/10/2025

Venue: IQAC office

Time: 03.30 PM

Presentation of the Agenda

Ms. Minu A, Associate Director IQAC presented the agenda of the meeting.

Agenda 1

**Review of Documents and Presentation for the IQAC Meeting with External Members
Scheduled on 28/10/2025**

The meeting was convened to review the documents and presentations prepared for the IQAC meeting with external members scheduled to be held on 28/10/2025. The IQAC Coordinator presented the compiled documents and presentation covering quality initiatives, AQAR status, departmental activities, and institutional best practices.

Members reviewed the content, structure, and clarity of the documents and presentation. Suggestions were made to refine data presentation, ensure accuracy of information, strengthen outcome-based reporting, and align the content with quality assurance and accreditation requirements. Necessary modifications and finalization of the documents were discussed.

ATR/Compliance Report:

- All relevant documents were thoroughly reviewed, updated, and organized in accordance with IQAC requirements to ensure accuracy, completeness, and readiness for presentation before the external members.

Minutes Prepared by:

Dr. Sini M. George

Secretary, IQAC

Minutes Approved by:

Ms. Ramya B

Director, IQAC



Internal Quality Assurance Cell (IQAC) Meeting

Date: 27/10/2025

Venue: IQAC office

Time: 03.30 PM

Members Present	
1.	Ms. Ramya B, Director IQAC
2.	Ms. Minu A, Associate Director IQAC
3.	Dr. Priya Josson Akkara, Member IQAC
4.	Dr. Mary Jacob, Member IQAC
5.	Dr. Manikandan K, Member IQAC
6.	Dr. Arockia Stalin G, Member IQAC
7.	Ms. Rupashree R, Member IQAC
8.	Dr. Mary Raymer, Member IQAC
9.	Dr. Gokilavani S, Member IQAC
10.	Dr. Soya Mathew, Member IQAC
11.	Dr. Pushpa A, Member IQAC
12.	Mr. Biju M, Member IQAC
13.	Ms. Mary Sadhana Abraham, Member IQAC
14.	Dr. Murali S, Member IQAC
15.	Dr. Deenu Nadayil, Member IQAC
16.	Dr. Jeeva M, Member IQAC
17.	Dr. Nancy M, Member IQAC
18.	Dr. Poongothai P, Member IQAC
19.	Mr. Jishnu M S, Member IQAC
20.	Dr. Sini M. George, Secretary IQAC



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KJU/IQAC/2025-26/Meeting_Notice_06

Date: 27/10/2025

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 28/10/2025, Tuesday at 2:00 pm at Senate Hall, Admin Block. You are requested to make it convenient to attend the meeting.

Agenda of the Meeting:

1. Approval of the previous meeting minutes
2. Review of Quality Initiatives
3. Submission of AQAR
4. Major Recommendations of External Academic and Administrative Audit and ATR
5. Scheduled Programmes of IQAC 2025-2026
6. Any other

Minutes approved by:

Ms. Ramya B

Director IQAC



Internal Quality Assurance Cell (IQAC)

Academic Year 2025-26

Minutes of the Meeting

Meeting No. 6

Date: 28/10/2025

Venue: Senate Hall

Time: 02.00 PM

The meeting of the Internal Quality Assurance Cell with the external members for the academic year 2025 - 2026 was held on 28th October 2025. The meeting was held in Senate Hall, Administrative Block. This was the first meeting of IQAC with the external members after becoming a University. The meeting was chaired by the Vice Chancellor, Fr. Dr. Augustine George. The Chairperson extended a welcome to everyone and acknowledged and expressed gratitude to all members for their guidance and support that has contributed to the institution's development. He also appreciated the efforts taken by the stakeholders especially the faculty members to elevate the institution to the University status.

Agenda – 1

Approval of the meeting minutes held on 26th August, 2024

Dr. Sini M. George, Secretary IQAC presented the minutes of the meeting held on 26th August, 2024 and the summary highlights of the Action Taken Report.

Resolution 1:

The minutes of the meeting and the action taken report were approved without any modifications.

Agenda – 2

Review of Quality Initiatives

Ms. Ramya B, Director IQAC and Dr. Mary Jacob, Associate Director HRDC presented the review of quality initiatives taken by the University. The presentation highlighted the major quality initiatives undertaken by the IQAC during the academic year 2024–2025 and 2025–2026 (till October) emphasizing the institution's transition to *Deemed-to-be University* status and its continued commitment to quality assurance. Ms. Ramya expressed her gratitude and thanks to Dr. Aloysius Edward for his contribution and guidance for the quality initiatives while serving as the Director of IQAC.

Key highlights of the quality initiatives are as follows:



The University has strengthened its institutional quality framework through revised IQIB benchmarks, structured policies, and effective DQAC functioning, supported by centralized data management, standardized documentation, and regular internal and external audits by IQAC.

As planned in the Third Perspective Plan (2018–2028), the institution has reached its milestones in the implementation of infrastructure, collaborations, and community engagement. Quality enhancement is further reinforced through IQAC and HRDC faculty development programmes, research initiatives, infrastructure expansion, advanced e-governance systems, and comprehensive student support services, ensuring inclusivity, academic excellence, and continuous institutional improvement.

Suggestions:

Dr. Ravichandra Reddy suggested that, in adherence to UGC guidelines, the institution should consider only publications in highly indexed and reputed journals, rather than accounting for all research publications. He also recommended differentiating conference participation by highlighting the number of faculty who have physically participated in international conferences held abroad, as this reflects the institution's support for global academic exposure.

Shri. Vipin Sahni, Head, CII Institute of Quality enquired about the **status and validity** of the existing MoUs, emphasizing that the outcomes from such agreements should be visibly impactful.

- Dr. Aloysius Edward clarified that all MoUs currently included in institutional records are functional.
- Ms. Ramya further elaborated that collaborations are initiated through joint academic activities even prior to signing MoUs, ensuring that MoUs remain functional and meaningful, rather than merely numerical. She also shared that several MoUs have been renewed multiple times, reflecting sustained collaboration.
- Fr. Augustine reiterated that MoUs are finalized only after careful evaluation of academic prospects and long-term benefits.

Shri. Vipin Sahni enquired about partnerships with industries for practical training.

Dr. Mary Jacob informed that departments such as Computer Science have established strong corporate linkages, enabling students to complete multiple industry certifications in the first year itself. Collaborative events encourage innovation and skill enhancement.

Dr. Edward added that programmes such as the TCS Skill Certification Initiatives (including SAP courses) support students from Commerce and Management disciplines.



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Shri. Vipin acknowledged that strengthening such collaborations will significantly enhance the University's academic rankings.

Mr. Jestin highlighted challenges faced during student internships due to limited student availability during specific periods.

Resolution 2:

It was resolved to approve the review of quality initiatives presented by the Director, IQAC and the Associate Director, HRDC for the Academic Year 2024–2025. The Council placed on record its appreciation towards quality initiatives and resolved to continue and further strengthen these practices in alignment with the Third Perspective Plan (2018–2028) to ensure continuous quality enhancement and institutional excellence.

Agenda – 3

Rankings and Recognitions

A presentation on Rankings & Recognitions and the NIRF Sensitization was presented by Ms. Ramya B and Dr. Gokilavani S., Coordinator for Documentation for Departments and Centres. It significant progress in national rankings and recognitions and improvements in NIRF ranking from 60 (2024–25) to 34 (2025–26). A major milestone was the conferment of Deemed-to-be University status on 08 July 2025 by the Ministry of Education, Government of India. The Institution has also earned global recognition for SDG leadership.

Fr. Augustine reflected on the strategic planning and efforts undertaken over the past five years that have contributed to the institution achieving its current ranking. He emphasized that, though the institution is relatively young, its progress has been steady and focused, with significant milestones yet to come.

Suggestions:

Dr. Ravichandra Reddy appreciated the achievements and further enquired about the institution's community outreach initiatives. He highlighted the role of media as a strength of the University, and recommended expanding its use to promote social upliftment, citing examples from Pondicherry University.

Dr. Aloysius Edward responded that the institution has adopted nearby villages, where various Departments, Centres and Associations conduct extension and outreach activities to support local communities. Fr Augustine expressed appreciation for the suggestion and affirmed that the University would continue to expand meaningful community engagement initiatives.



Resolution 3:

The Council noted and approved the presentation on Rankings, Recognitions, and the NIRF sensitization culture of the Institution. It placed on record its appreciation for the significant improvement in the NIRF ranking from 60 (2024–25) to 34 (2025–26) and the conferment of Deemed-to-be University status.

Agenda – 4

Submission of AQAR

The status of submission of the AQAR of 2023-24 and 2024-25 was shared and presented by Dr. Priya Josson. As part of our continuous improvement efforts, the IQAC has consistently submitted Annual Quality Assurance Reports to NAAC and received timely acceptance.

Most recently, the AQAR for 2023–2024 was accepted on 8th May 2025. The institution is now preparing to submit the AQAR for 2024–2025 voluntarily by January 2026, reinforcing our commitment to transparency and academic excellence.

Reports of Student Satisfaction Survey (SSS), curriculum feedback analysis from all stakeholders and research seed money details were presented to the council.

- The AQAR submitted for 2023 – 2024 was accepted by NAAC on 08 May 2025
- The AQAR of 2024 – 2025 to be submitted by January 2026

Suggestions:

Dr. Ravichandra Reddy stated that according to NAAC now there is no requirement for the institution to submit the AQAR.

It was decided to prepare AQAR 2024-25 and submit to Statutory body for approval.

Resolution 4:

The status of submission of the Annual Quality Assurance Reports presented were approved. The Council further resolved to voluntarily prepare and submit the AQAR for 2024–2025.



Agenda – 5

Major Recommendations of External Academic and Administrative Audit and ATR

Academic and Administrative Audit and ATR were presented by Ms. Minu A, Associate Director IQAC AAA was organised on 21st May 2025 and following were the major recommendations of external auditors.

Suggestions/ Recommendations	Action Taken / Plan of Action
Faculty members should develop more Massive Open Online Courses (MOOCs)	The Committee for Coordination of SWAYAM Courses and MOOC is constituted. One course is already offered and 5 New courses are ready
Consultancy services should be planned with industry partners.	Industry-oriented capstone projects for all PG Students and 30% of UG Students has been implemented Entrepreneurship and innovation component included in all new programmes. Industry advisory inputs are included in all BoS meeting.
Greater focus should be placed on externally funded research projects. Interdisciplinary research should be strengthened.	Faculty encouraged to publish in indexed journals Initiated interdisciplinary research collaborations across departments. Dedicated Research Day Research Advisory Committee meetings Beginning of Ph.D Admissions 2025-2026 Signed 25 new MoUs

Suggestions:

Shri. Vipin Sahni, Head, CII Institute of Quality suggested that institution should stand in alignment with the stringent guidelines of the regulatory authorities. Following these guidelines will really help the institutions to build up according to the regulatory bodies. Shri. Vipin



highlighted that as a University, it is mandatory to conduct an External Audit at least once every two years. He emphasized that such an audit provides valuable insights, helps identify gaps, and guides the institution toward improvement in alignment with regulatory bodies' expectations.

In support, Fr. Augustine recalled that the institution began receiving structured external academic guidance since 2008 and every two years external AAA is organized. He noted that going forward, the key areas of focus include:

- Strengthening research and high-impact publications
- Deepening community engagement
- Enhancing skill development through skill studios and practical learning platforms

Resolution 5:

The major recommendations of the External Academic and Administrative Audit and the corresponding Action Taken Report was approved.

Agenda – 6 Any other

Scheduled Programmes of IQAC 2025-2026

Dr. Manikandan, Coordinator, Documentation for Centres and Association presented the programmes of IQAC scheduled for the academic session 2025-26. The following are the activities planned:

- The Biannual Academic Audit of departments, centres and associations is scheduled for November 2025 and June 2026. These audits aim to evaluate academic performance, departmental effectiveness, and adherence to institutional quality benchmarks. Departments are currently in the process of preparing documentation and evidence for the upcoming audit cycle.
- The Annual IQAC National Conference on *“Reimagining Quality Assurance in Higher Education: Technology, Inclusion, and Outcome-Based Innovation”* is planned for April 25th and 26th, 2026. The conference serves as a platform for academic leaders, researchers, and policymakers to deliberate on innovative quality assurance practices and the integration of technology in higher education.
- A Faculty Training Programme on the Binary Accreditation Framework is scheduled for May 2026. This programme aims to familiarize faculty members with the revised accreditation structure and prepare them for effective implementation of binary assessment parameters.



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- The Annual Educators Meet, conducted from May 2nd to 4th, 2026, brings together educators from diverse institutions to share best practices, pedagogical innovations, and policy perspectives. The event successfully fosters collaboration and professional development among teaching communities.

Suggestions

Dr. Ravichandra Reddy also enquired about faculty exchange initiatives. Dr. Ravichandra Reddy reaffirmed that the institution has full flexibility under UGC norms to strengthen international exchanges, to which Dr. Edward expressed full commitment.

Ms. Ramya shared data on increasing opportunities for faculty to engage in international research and exchange programmes. It was highlighted that recently three faculty members completed a three-month research exchange at Sophia University, Japan. Virtual academic exchanges continue to take place regularly, and collaborations under the Erasmus Programme facilitate both faculty and student mobility. As a Deemed-to-be University, credit transfer and exchange programmes can be broadened further, ensuring increased flexibility and participation.

Mr. Jestin V Thomas, Managing Director and CEO, Leads Clinical Services and Bio Services Private Limited enquired about the functioning of the Incubation Centre and the number of companies currently being supported.

Dr Fr. Augustine noted that the institution is working toward expanding infrastructure, particularly as the university prepares to launch Engineering programmes, which will further enhance incubation facilities.

Dr. Edward reiterated that the institution is committed to strengthening incubation and entrepreneurial support initiatives. Ms. Ramya reported that 8 companies are currently supporting, of which 3 are highly active, and 12 new proposals are in the pipeline.

Mr. Thobees, President, Student Council observed that a notable number of graduates continue their postgraduate studies within the University, which reflects the academic standards and trust in the institution's learning ecosystem. He also acknowledged the positive transformation in classroom dynamics following the transition to University status, with more innovative, student-centered learning methods being adopted. He expressed appreciation to the Management for fostering a culture of optimism and academic growth.

Ms. Padmashree, Vice President, Student Council expressed her appreciation for the strong placement assurance, industry exposure opportunities, and the vibrant and supportive campus culture, which contribute significantly to holistic student development.

The meeting concluded with a Vote of Thanks proposed by Ms. Ramya B, Director IQAC who extended sincere gratitude to all IQAC members and academic leaders for their constructive



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suggestions, active participation, and continued commitment to enhancing the quality and excellence of the University.

ATR/Compliance Report:

Suggestions/Comments	Follow up / Action Taken
Prof. Dr. S. Ravichandra Reddy suggested focusing only on publications in highly indexed and reputed journals. He recommended highlighting faculty participation in international conferences abroad (physical participation). Prof. Reddy suggested expanding the use of media for community outreach and social upliftment. enquired about faculty exchange initiatives.	The institution has resolved to strengthen research quality by prioritizing publications in highly indexed and reputed journals, with mechanisms to track high-impact research output. The institution will streamline documentation to distinctly capture and report faculty participation in international conferences held abroad. The institution continues outreach through adopted villages and will enhance the use of media platforms to promote and expand these initiatives. The institution has expanded international collaborations, including faculty exchange programmes, research partnerships, Erasmus collaborations, and credit transfer opportunities.
Shri. Vipin Sahni enquired about the validity and impact of MoU suggested strengthening industry partnerships for practical training. suggested aligning institutional practices strictly with regulatory guidelines. He recommended	The institution confirmed that all MoUs are functional, periodically reviewed, and renewed. Collaborations are initiated through academic activities to ensure meaningful outcomes. Departments have



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conducting External Academic and Administrative Audit once every two years.	enhanced industry linkages through certifications, collaborative programmes, and initiatives like TCS Skill Certification. Further collaborations will be strengthened. The institution continues to align all processes with UGC and regulatory body guidelines to ensure compliance and quality enhancement. The institution has been conducting External AAA biennially since 2008 and will continue this practice.
Mr. Jestin V Thomas highlighted challenges in student internships due to limited availability. He also enquired about incubation centre activities and startup support.	The institution will explore flexible internship scheduling and strengthen industry partnerships to improve internship opportunities. The institution is expanding incubation infrastructure, currently supporting 8 companies, with additional proposals in progress.

Minutes Prepared by
Dr. Sini M. George
Secretary, IQAC

Minutes Approved by:
Ms. Ranya B
Director, IQAC



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Internal Quality Assurance Cell (IQAC) Meeting

Date: 28/10/2025

Venue: Senate Hall

Time: 02.00 PM

Members Present	
Chairperson	
1.	Fr. Dr. Augustine George, Vice Chancellor
Management Representatives	
2.	Fr. Dr. Lijo P Thomas, Pro-Vice Chancellor
3.	Fr. Dr. Jais V Thomas, Chief Finance Officer
4.	Dr. Aloysius Edward J, Registrar
5.	Dr. Calistus Jude A L, Dean, Academics
6.	Prof. Jeo Joy, Controller of Examinations
7.	Ms. Jalit Toms, Admin Officer
External Experts	
8.	Prof. Dr. S. Ravichandra Reddy, Former Director, NAAC
9.	Shri. Vipin Sahni, Head, CII Institute of Quality
Alumni Member	
10.	Mr. Jestin V Thomas, MD and CEO, LEADS Clinical Research and Bio Services Pvt. Ltd.
Members	
11.	Ms. Ramya B, Director IQAC
12.	Ms. Minu A, Associate Director IQAC
13.	Dr. Priya Josson Akkara, Member IQAC
14.	Dr. Mary Jacob, Member IQAC
15.	Dr. Manikandan K, Member IQAC
16.	Dr. Arockia Stalin G, Member IQAC
17.	Ms. Rupashree R, Member IQAC
18.	Dr. Mary Raymer, Member IQAC
19.	Dr. Gokilavani S, Member IQAC
20.	Dr. Soya Mathew, Member IQAC
21.	Dr. Pushpa A, Member IQAC
22.	Mr. Biju M, Member IQAC
23.	Ms. Mary Sadhana Abraham, Member IQAC
24.	Dr. Murali S, Member IQAC
25.	Dr. Deenu Nadayil, Member IQAC
26.	Dr. Jeeva M, Member IQAC
27.	Dr. Nancy M, Member IQAC
28.	Dr. Poongothai P, Member IQAC
29.	Mr. Jishnu M S, Member IQAC
30.	Dr. Sini M. George, Secretary IQAC
Student Representatives	
31.	Mr. Thobees Thomas, President, Student Council
32.	Ms. Priyanka Ganesh, Vice President, Student Council



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Internal Quality Assurance Cell (IQAC)

KJU/IQAC/2025-26/Meeting_Notice_07

Date: 10/11/2025

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 11/11/2025, Tuesday at 04:30 pm at Panel Room P1, PG Block. You are requested to make it convenient to attend the meeting.

Agenda of the Meeting:

1. Visit of Rajagiri School of Engineering & Technology, Kochi on 12/11/2025
2. Workshop on Audit Process
3. Audit Schedule for Odd Semester 2025-26
4. IQAC Conference

Minutes approved by:

Ms. Ramya B

Director IQAC



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Internal Quality Assurance Cell (IQAC)

Academic Year 2025-26

Minutes of the Meeting

Meeting No. 7

Date: 11/11/2025

Venue: Panel Room P1, PG Block

Time: 04.30 PM

Presentation of the Agenda

Ms. Minu A, Associate Director IQAC presented the agenda of the meeting.

Agenda 1

Visit of Rajagiri School of Engineering & Technology, Kochi on 12/11/2025

The meeting commenced with a discussion on the visit of the IQAC team to Rajagiri School of Engineering & Technology, Kochi, scheduled for 12 November 2025. The purpose of the visit, focusing on understanding best practices in quality assurance, audit processes, and IQAC functioning, was discussed. Members were briefed on the itinerary and expected outcomes of the visit.

Agenda 2

Workshop on Audit Process

The proposal to conduct a workshop on the Audit Process was discussed. The workshop aims to orient IQAC members on department audit procedures, documentation standards, and compliance requirements. The tentative plan and expected outcomes were deliberated.

Agenda 3

Audit Schedule for Odd Semester 2025–2026

The Audit Schedule for the Odd Semester of the academic year 2025–2026 was presented. The schedule included timelines for academic and administrative audits across departments. Members discussed the feasibility and emphasized strict adherence to timelines to ensure effective audit implementation.

Agenda 4

IQAC Conference

The proposal to organize the IQAC Conference 2026 was discussed. The objectives, themes, and expected benefits of the conference were deliberated. Emphasis was placed on showcasing institutional best practices and gaining insights from other institutions.



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ATR/Compliance Report:

- The visit to Rajagiri School of Engineering & Technology, Kochi on 12/11/2025 was successfully coordinated, facilitating exposure to best practices in quality assurance.
- A workshop on the audit process has been planned/conducted to enhance understanding of audit procedures among faculty and staff.
- The audit schedule for the Odd Semester 2025–26 has been finalized and communicated to all departments for timely compliance.
- Preparatory steps have also been initiated for the organization/participation in the IQAC Conference to promote quality enhancement and institutional collaboration.

Minutes Prepared by:

Dr. Sini M. George

Secretary, IQAC

Minutes Approved by:

Ms. Ramya B

Director, IQAC



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Internal Quality Assurance Cell (IQAC) Meeting

Date: 11/11/2025

Venue: Panel Room P1, PG Block

Time: 04.30 PM

Members Present	
1.	Ms. Ramya B, Director IQAC
2.	Ms. Minu A, Associate Director IQAC
3.	Dr. Priya Josson Akkara, Member IQAC
4.	Dr. Mary Jacob, Member IQAC
5.	Dr. Manikandan K, Member IQAC
6.	Dr. Arockia Stalin G, Member IQAC
7.	Ms. Rupashree R, Member IQAC
8.	Dr. Mary Raymer, Member IQAC
9.	Dr. Gokilavani S, Member IQAC
10.	Dr. Soya Mathew, Member IQAC
11.	Dr. Pushpa A, Member IQAC
12.	Mr. Biju M, Member IQAC
13.	Ms. Mary Sadhana Abraham, Member IQAC
14.	Dr. Murali S, Member IQAC
15.	Dr. Deenu Nadayil, Member IQAC
16.	Dr. Jeeva M, Member IQAC
17.	Dr. Nancy M, Member IQAC
18.	Dr. Poongothai P, Member IQAC
19.	Mr. Jishnu M S, Member IQAC
20.	Dr. Sini M. George, Secretary IQAC



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Internal Quality Assurance Cell (IQAC)

KJU/IQAC/2025-26/Meeting_Notice_08

Date: 06/12/2025

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 08/12/2025, Monday at 9:00 am at IQAC office. You are requested to make it convenient to attend the meeting.

Agenda of the Meeting:

1. Documentation of Clubs and Centres
2. Any other

Minutes approved by:

Ms. Ramya B

Director IQAC



Meeting No. 8

Date: 08/12/2025

Venue: IQAC office

Time: 09.00 AM

Presentation of the Agenda

Ms. Ramya B, Director IQAC presented the agenda of the meeting.

Agenda 1

Documentation of Clubs and Centres

The meeting commenced with a discussion on the documentation practices related to various clubs and centres of the institution. The IQAC Coordinator emphasized the importance of systematic and comprehensive documentation of activities, outcomes, and best practices of clubs and centres in alignment with quality assurance and accreditation requirements.

Members discussed the need for standardized documentation formats, timely submission of reports, and proper maintenance of evidences such as reports, photographs, attendance records, and outcomes. The role of club and centre coordinators in ensuring accuracy and completeness of documentation was highlighted.

Agenda 2

Any Other matters of discussion

Under any other matter, members discussed general quality-related issues and emphasized the need for continuous monitoring and follow-up of IQAC initiatives. Suggestions were shared to further strengthen coordination between IQAC and departments.

ATR/Compliance Report:

- Clubs and Centres have initiated the systematic consolidation of their activity records, including reports, supporting documents, and outcome details. A centralized dashboard on MS- Excel has been developed to facilitate streamlined data entry, real-time tracking, and efficient consolidation of information, thereby enhancing accuracy and accessibility for institutional review and reporting. IQAC has established a review



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mechanism to periodically monitor the quality, completeness, and compliance of the submitted records.

- It was also decided to leverage the dashboard for better monitoring of activities through structured and well-documented initiatives.

Minutes Prepared by:

Dr. Sini M. George

Secretary, IQAC

Minutes Approved by:

Ms. Ranya B

Director, IQAC



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Internal Quality Assurance Cell (IQAC) Meeting

Date: 08/12/2025

Venue: IQAC office

Time: 09.00 AM

Members Present	
1.	Ms. Ramya B, Director IQAC
2.	Ms. Minu A, Associate Director IQAC
3.	Dr. Priya Josson Akkara, Member IQAC
4.	Dr. Mary Jacob, Member IQAC
5.	Dr. Manikandan K, Member IQAC
6.	Dr. Arockia Stalin G, Member IQAC
7.	Ms. Rupashree R, Member IQAC
8.	Dr. Mary Raymer, Member IQAC
9.	Dr. Gokilavani S, Member IQAC
10.	Dr. Soya Mathew, Member IQAC
11.	Dr. Pushpa A, Member IQAC
12.	Mr. Biju M, Member IQAC
13.	Ms. Mary Sadhana Abraham, Member IQAC
14.	Dr. Murali S, Member IQAC
15.	Dr. Deenu Nadayil, Member IQAC
16.	Dr. Jeeva M, Member IQAC
17.	Dr. Nancy M, Member IQAC
18.	Dr. Poongothai P, Member IQAC
19.	Mr. Jishnu M S, Member IQAC
20.	Dr. Sini M. George, Secretary IQAC



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Internal Quality Assurance Cell (IQAC)

KJU/IQAC/2025-26/Meeting_Notice_09

Date: 16/01/2026

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 17/01/2026, Saturday at 11:00 am at Room No. P104 . You are requested to make it convenient to attend the meeting.

Agenda of the Meeting:

1. AQAR updates
2. Ranking Preparation

Minutes approved by:

Ms. Ramya B

Director IQAC



Meeting No. 9

Date: 17/01/2026

Venue: P104, PG Block

Time: 11.00 AM

Presentation of the Agenda

Ms. Ramya B, Director IQAC presented the agenda of the meeting.

Agenda 1

AQAR Updates

The status of the AQAR was reviewed in detail. The incharges of different AQAR criterias provided updates on the progress of data collection and compilation from various departments. It was emphasized that all entries must be supported with valid documentation and evidence in accordance with NAAC guidelines. Members who had pending submissions were instructed to complete them within the stipulated timeline. The importance of accuracy, consistency, and adherence to prescribed formats was reiterated to ensure the quality of the report.

Agenda 2

Ranking Preparation

The preparation for various institutional rankings and surveys was discussed. Key ranking parameters, data requirements, and submission deadlines were reviewed. Responsibilities were assigned to concerned departments for collecting and validating data related to academic performance, research output, infrastructure, and outreach activities. The need for coordinated efforts and timely submission of accurate data was emphasized to enhance the institution's ranking performance and visibility. A brief presentation on the India Today Survey was given by Dr. Arockia Stalin. This was followed by a presentation on the requirements and parameters



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for QS and THE Ranking. Ms. Ramya, Director IQAC suggested her inputs and guided the members for institutional preparedness in this regard.

ATR/Compliance Report:

- The progress of AQAR preparation has been reviewed, and necessary data collection and compilation have been streamlined.
- Preparations for institutional rankings have been initiated, with responsibilities assigned to concerned IQAC members for data collection and validation.

Minutes Prepared by:

Dr. Sini M. George

Secretary, IQAC

Minutes Approved by:

Ms. Ramya B

Director, IQAC



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Internal Quality Assurance Cell (IQAC) Meeting

Date: 17/01/2026

Venue: P104, PG Block

Time: 11.00 AM

Members Present	
1.	Ms. Ramya B, Director IQAC
2.	Ms. Minu A, Associate Director IQAC
3.	Dr. Priya Josson Akkara, Member IQAC
4.	Dr. Mary Jacob, Member IQAC
5.	Dr. Manikandan K, Member IQAC
6.	Dr. Arockia Stalin G, Member IQAC
7.	Ms. Rupashree R, Member IQAC
8.	Dr. Mary Raymer, Member IQAC
9.	Dr. Gokilavani S, Member IQAC
10.	Dr. Soya Mathew, Member IQAC
11.	Dr. Pushpa A, Member IQAC
12.	Mr. Biju M, Member IQAC
13.	Ms. Mary Sadhana Abraham, Member IQAC
14.	Dr. Murali S, Member IQAC
15.	Dr. Deenu Nadayil, Member IQAC
16.	Dr. Jeeva M, Member IQAC
17.	Dr. Nancy M, Member IQAC
18.	Dr. Poongothai P, Member IQAC
19.	Mr. Jishnu M S, Member IQAC
20.	Dr. Sini M. George, Secretary IQAC



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Internal Quality Assurance Cell (IQAC)

KJU/IQAC/2025-26/Meeting_Notice_10

Date: 19/01/2026

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 19/01/2026, Monday at 03:30 pm in Council Room. You are requested to make it convenient to attend the meeting.

Agenda of the Meeting:

1. Activities undertaken and initiatives carried out by IQAC
2. Quality initiatives of Centres/Associations
3. Quality initiatives of Departments
4. Rankings Preparation
 - a. NIRF: Student Progression Database & Faculty Updates
 - b. QS & THE Ranking Preparation

Minutes approved by:

Ms. Ramya B

Director IQAC



Internal Quality Assurance Cell (IQAC)

Academic Year 2025-26

Minutes of the Meeting

Meeting No. 10

Date: 19/01/2026

Venue: Council Room

Time: 03.30 PM

The meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2025–2026 was held on January 19, 2026. The meeting was chaired by Rev. Fr. Augustine George, Vice Chancellor. Ms. Ramya B, Director IQAC formally welcomed all the members and extended a warm greeting to everyone present.

Presentation of the Agenda

Ms. Ramya B, Director IQAC presented the agenda of the meeting.

Agenda 1

Activities undertaken and initiatives carried out by IQAC

Ms. Ramya B, Director, IQAC, presented a comprehensive overview of the activities undertaken and initiatives implemented by the IQAC. The presentation highlighted the coordinated efforts of IQAC members in strengthening quality benchmarks across academic and administrative processes. Key initiatives related to quality enhancement, documentation, compliance with accreditation requirements, consultancy programmes, and ranking readiness were discussed in detail.

Suggestions:

Fr. Augustine enquired about the execution of the activities and the session leaders for the activity. He appreciated the consultancy and extension activities of IQAC.

Resolution 1:

The activities undertaken and initiatives implemented by the IQAC were appreciated for their effectiveness, systematic approach, and significant contribution towards strengthening the institution's quality assurance processes.



Agenda 2

Quality initiatives of Centres/Associations

Mr. Manikandan K, Coordinator for Documentation of all Centres and Associations, presented a detailed dashboard showcasing the activities undertaken by the various centres and associations. The presentation provided a comprehensive overview of programmes and initiatives, enabling effective monitoring and review. He also clearly explained the standardized procedure and reporting framework to be followed by all centres, emphasizing timelines, documentation requirements, and the importance of systematic and uniform reporting to ensure accuracy, transparency, and alignment with IQAC and accreditation requirements.

Fr. Augustine enquired about the challenges faced while collecting the reports from the various centres and associations.

Mr. Manikandan responded that few centres delay while submitting the reports and there is non-adherence to the formats while preparing the reports. He added that regular meetings and continuous mentorship is provided to the documentation in charges to bring their work near to perfection. Also customised formats are shared for every centre/association to ease their documentation work.

Fr. Augustine suggested to take efforts in bridging the gap between the centres' expectations and IQAC regulations. Special meetings should be organised to solve the doubts and grievances of the departments. He also suggested that IQAC shall maintain and submit a consolidated list of Centres/Clubs that have failed to submit reports on time.

Agenda 3

Quality initiatives of Departments

Dr. Gokilavani S, Coordinator for Departmental Documentation, presented a detailed overview of the procedures, guidelines, and standardized framework adopted for departmental documentation. She elaborated on the dashboard developed for monitoring and reviewing departmental activities, highlighting how it enables systematic tracking, verification, and evaluation of academic and administrative records. The presentation also emphasized the proposed roadmap for the future digitalization of the documentation process, including the seamless integration of departmental data with the KJUSYS platform. This initiative aims to ensure uniformity, transparency, real-time data availability, and effective utilization of documentation for accreditation, ranking, and quality assurance purposes.

Suggestions:

Fr. Augustine enquired about the timely submissions by the departments and their efficiency in the documentation process.



To this Dr. Gokilavani responded that till now the departments have been submitting the documents on time. Regular reminders are being given to the documentation incharges regarding the required corrections in the monthly report.

Fr. Augustine recommended to have a meeting as soon as possible with the departments that are slightly behind schedule and matching the expectations and requested the IQAC members to elaborately explain them the report format and submission procedures. He also stated that the Department (DQAC) Coordinators shall not be changed unless duly approved and signed by the Dean and Fr. Lijo P. Thomas.

Dr. Aloysius Edward added that the faculties department schedule and academic schedule should be taken into consideration by the dept and centres while allocation the work to the faculty members.

Resolution 2

The given suggestions were accepted for early implementation.

Agenda 4

Rankings Preparation

Dr. Jeeva M delivered a detailed presentation on the QS World University Rankings and Times Higher Education (THE) Ranking frameworks, outlining their respective parameters and weightages. The presentation focused on the key performance indicators assessed under both ranking systems, including teaching and learning environment, research output and impact, citations, international outlook, industry income, academic reputation, employer reputation, faculty-student ratio, and global engagement.

Dr. Jeeva M explained how these parameters translate into measurable institutional outcomes and emphasized the importance of data accuracy, documentation, benchmarking, and strategic alignment in achieving improved ranking performance. The presentation also highlighted the critical focal areas for institutional readiness, such as strengthening research culture, enhancing faculty publications and citations, improving international collaborations, fostering industry linkages, and systematically capturing qualitative and quantitative data. All university activities were recommended to be aligned with all SDG goals and special emphasis on SDG 17 (Partnerships for the Goals) to strengthen performance in THE Sustainability Rankings.

The session provided clarity on gap identification, best practices adopted by high-ranking institutions, and the need for department-wise contribution toward ranking metrics. The discussion concluded with an emphasis on adopting a structured, long-term strategy to align academic, research, and administrative initiatives with QS and THE ranking requirements.

Also Mr. Jishnu presented the student progression tracking procedure and the dashboard in this regard.



Suggestions:

Fr. Augustine recommended undertaking a university-level analysis for NIRF to assess overall performance and identify areas for improvement. He further suggested conducting a second-level QS ranking study with a specific focus on quantitative indicators relevant to QS and Times Higher Education (THE) rankings, for which a dedicated team of faculty would be assigned by the Vice Chancellor. Additionally, he proposed convening a special, criterion-wise NIRF review meeting to systematically address identified performance gaps and strengthen the institution's ranking outcomes.

Resolution 3

The given suggestions for the ranking preparations were accepted.

ATR / Compliance Report:

- Meeting with the Coordinators and Documentation incharges of the centres/associations is scheduled in the upcoming week.
- Special orientation session on documentation is scheduled for the Department Of Social Work, Psychology, Law and Media Studies.

Minutes prepared by:

Dr. Sini M. George

Secretary, IQAC

Minutes Approved by:

Ms. Ramya B

Director, IQAC



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Internal Quality Assurance Cell (IQAC) Meeting

Date: 19/01/2026

Venue: Council Room

Time: 03.30 PM

Members Present	
1.	Ms. Ramya B, Director IQAC
2.	Ms. Minu A, Associate Director IQAC
3.	Dr. Priya Josson Akkara, Member IQAC
4.	Dr. Mary Jacob, Member IQAC
5.	Dr. Manikandan K, Member IQAC
6.	Dr. Arockia Stalin G, Member IQAC
7.	Ms. Rupashree R, Member IQAC
8.	Dr. Mary Raymer, Member IQAC
9.	Dr. Gokilavani S, Member IQAC
10.	Dr. Soya Mathew, Member IQAC
11.	Dr. Pushpa A, Member IQAC
12.	Mr. Biju M, Member IQAC
13.	Ms. Mary Sadhana Abraham, Member IQAC
14.	Dr. Murali S, Member IQAC
15.	Dr. Deenu Nadayil, Member IQAC
16.	Dr. Jeeva M, Member IQAC
17.	Dr. Nancy M, Member IQAC
18.	Dr. Poongothai P, Member IQAC
19.	Mr. Jishnu M S, Member IQAC
20.	Dr. Sini M. George, Secretary IQAC



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Internal Quality Assurance Cell (IQAC)

KJU/IQAC/2025-26/Meeting_Notice_11

Date: 02/03/2026

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 02/03/2026, Monday at 11:00am in IQAC office. You are requested to make it convenient to attend the meeting.

Agenda of the Meeting:

1. Preparation and compilation of data for Annual Report of 2025-2026
2. Status of Preparations for National Conference
3. IQAC meeting with the external members
4. Schedule of Annual Audit
5. Rankings and Survey status

Minutes approved by:

Ms. Ramya B

Director IQAC



Internal Quality Assurance Cell (IQAC)

Academic Year 2025-26

Minutes of the Meeting

Meeting No. 11

Date: 02/03/2026

Venue: Council Room

Time: 03.30 PM

The meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2025–2026 was held on March 02, 2026. The meeting was chaired by Ms. Ramya B, Director IQAC formally welcomed all the members and extended a warm greeting to everyone present.

Presentation of the Agenda

Ms. Ramya B, Director IQAC presented the agenda of the meeting.

Agenda 1

Preparation and compilation of data for Annual Report of 2025-2026

The IQAC members discussed the progress of data collection for the Annual Report. File incharges have been instructed to submit updated and accurate data pertaining to academic, co-curricular, and administrative activities. Emphasis was laid on maintaining consistency, authenticity, and proper documentation with supporting evidence. A timeline for submission and compilation was finalized to ensure timely completion of the report. Dr. Minu, Dr. Stalin and Dr. Gokilavani were vested with responsibility to prepare the presentation.

Agenda 2

Status of Preparations for National Conference

The preparations for the upcoming National Conference were reviewed in detail. The organizing committee presented updates regarding theme finalization, resource persons, call for papers, and logistical arrangements. It was noted that promotional activities are underway, and responsibilities have been assigned to various sub-committees to ensure the smooth conduct of the conference. Dr. Pushpa A, Convenor of the conference presented the entire gist of the preparations.



Agenda 3

IQAC meeting with the external members

The scheduling and preparation for the IQAC meeting with external members were discussed. Key documents, presentations, and reports to be presented were reviewed. The importance of showcasing institutional best practices, quality initiatives, and achievements was highlighted. The members were requested to complete their assigned AQAR reports before the meeting with the external members.

Agenda 4

Schedule of Annual Audit

The annual academic and administrative audit schedule was to be soon finalized. It was decided that the departments were to be informed about the audit timelines and required documentation. Guidelines for audit preparedness, including record maintenance and evidence submission, were reiterated to ensure a smooth and effective audit process. The submission of the individual files by the faculty members should be completed before 30th April 2026.

Agenda 5

Rankings and Survey status

The status of institutional participation in various rankings and surveys was reviewed. Updates regarding data submission, deadlines, and performance indicators were discussed. The need for accuracy, timely submission, and coordination among departments was emphasized to enhance institutional visibility and ranking performance. Ms. Ramya informed regarding the submission of NIRF and Innovation Report. She expressed thanks to all the members for their promptness in submitting the reports.

ATR/Compliance Report:

- Data collection and compilation for the Annual Report have been initiated, with clear guidelines and timelines communicated to all departments to ensure accuracy and timely submission.



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- Progress in organizing the National Conference has been reviewed, and responsibilities have been allocated to various committees for smooth execution of academic and logistical arrangements.
- Necessary arrangements, including documentation and presentation materials, have been prepared for the IQAC meeting with external members to ensure effective deliberations and outcomes.
- The annual academic and administrative audit schedule has been finalized and communicated to all departments, along with guidelines for documentation and audit preparedness.
- Updates on institutional rankings and survey submissions have been reviewed, and departments have been directed to ensure timely and accurate data submission to enhance institutional performance.

Minutes Prepared by:

Dr. Sini M. George

Secretary, IQAC

Minutes Approved by:

Ms. Ranya B

Director, IQAC



Internal Quality Assurance Cell (IQAC) Meeting

Date: 02/03/2026

Venue: IQAC Office

Time: 11.00 AM

Members Present	
1.	Ms. Ramya B, Director IQAC
2.	Dr. Minu A, Associate Director IQAC
3.	Dr. Priya Josson Akkara, Member IQAC
4.	Dr. Mary Jacob, Member IQAC
5.	Dr. Manikandan K, Member IQAC
6.	Dr. Arockia Stalin G, Member IQAC
7.	Ms. Rupashree R, Member IQAC
8.	Dr. Mary Raymer, Member IQAC
9.	Dr. Gokilavani S, Member IQAC
10.	Dr. Soya Mathew, Member IQAC
11.	Dr. Pushpa A, Member IQAC
12.	Mr. Biju M, Member IQAC
13.	Ms. Mary Sadhana Abraham, Member IQAC
14.	Dr. Murali S, Member IQAC
15.	Dr. Deenu Nadayil, Member IQAC
16.	Dr. Jeeva M, Member IQAC
17.	Dr. Nancy M, Member IQAC
18.	Dr. Poongothai P, Member IQAC
19.	Mr. Jishnu M S, Member IQAC
20.	Dr. Sini M. George, Secretary IQAC



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Ref: KJU. IQAC – M - 002/ 005/2026

03/03/2026

Dear Sir / Madam,

Greetings from Kristu Jayanti (Deemed to be University), Bengaluru

You are cordially invited to attend the meeting of the second Internal Quality Assurance Cell (IQAC) of Kristu Jayanti (Deemed to be University), Bengaluru, scheduled on March 24, 2026 at 3:00 PM, Senate Hall, Admin Block

Agenda:

- Approval of the minutes of the previous meeting
- Summary of Quality Initiatives undertaken in 2025-2026
- Submission of AQAR
- Institutional Rankings - Preparation and Submission
- Any Other

Your presence and insights will be highly valued as we continue our commitment to institutional excellence and quality enhancement.

Yours sincerely

VICE CHANCELLOR
KRISTU JAYANTI

(Deemed to be University)
K. Narayanapura
Kothanur PO, Bengaluru-77
Karnataka, India



Internal Quality Assurance Cell (IQAC)

Academic Year 2025-26

Minutes of the Meeting

Meeting No. 13

Date: 24/03/2026

Venue: Senate Hall

Time: 03.00 PM

The meeting of the Internal Quality Assurance Cell with the external members for the academic year 2025 - 2026 was held on 24th March 2026. The meeting was held in Senate Hall, Administrative Block. This was the second meeting of IQAC with the external members for this academic year. The meeting was chaired by the Vice Chancellor, Fr. Dr. Augustine George. The Chairperson extended a welcome to everyone and acknowledged and expressed gratitude to all members for their guidance and support in the contribution to the institution's development.

Agenda – 1

Approval of the meeting minutes held on 28th October, 2026

Dr. Sini M. George, Secretary IQAC, presented the minutes of the meeting held on 28th October, 2026, and the summary highlights of the Action Taken Report.

Resolution 1:

The minutes of the meeting and the action taken report were approved without any modifications.

Agenda – 2

Summary of the Quality initiatives undertaken in 2025-2026

Dr. Minu A, Associate Director, IQAC, presented a comprehensive review of the quality initiatives undertaken by IQAC, highlighting key academic, training, and capacity-building programs conducted throughout the year. She also shared updates on the latest NAAC



accreditation status, consultancy programmes of IQAC, and outlined the upcoming initiatives planned. The presentation emphasized strengthening documentation practices, enhancing ranking readiness, and continuous engagement with departments to ensure sustained quality enhancement.

Dr. Gokilavani presented a comprehensive overview of the quality initiatives of departments. It was brought out that 1071 academic programmes were conducted across departments, reflecting academic excellence and continuous engagement. It was highlighted that all initiatives were aligned with the university theme, “*Leveraging Technology for Transformative Education*,” with a strong focus on learning and research. The programmes emphasized technology integration, interdisciplinary exposure, research and skill building in key areas such as AI, sustainability, innovation, entrepreneurship, and global development.

Dr. Manikandan presented the summary of the quality initiatives of the clubs and associations undertaken in 2025-26. The presentation emphasized a concise overview of academic enrichment programmes (2025–2026), emphasizing their role in promoting industry readiness, holistic development, and measurable skill enhancement through diverse activities, including employability training, workshops, and industry–academia interactions. It was also demonstrated that structured employability initiatives through specialized centres, focusing on aptitude, language, soft skills, and entrepreneurship, transform learning into practical, career-oriented outcomes. The conduct of 4 Student and 5 Faculty Exchange Programmes has reinforced global exposure, academic collaboration, and the institution’s commitment to interdisciplinary and value-driven education.

Suggestions:

Dr. Ravichandra Reddy enquired about the role and functioning of DQAC.

In response, Dr. Aloysius Edward explained that the Department Quality Assurance Cell (DQAC) is a structured, department-level quality assurance body responsible for systematically monitoring, documenting, and



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enhancing academic and administrative activities to ensure continuous quality improvement.

Dr. Ravichandra Reddy enquired about the department that recorded the highest number of programmes during the academic year.

In response, Dr. Gokilavani stated that the Department of English and the Department of Professional Accounting and Finance had conducted the highest number of programmes. Dr. Ramya added that every department, on average, has conducted 60 programmes.

He further sought clarification on whether any department had not organized programmes, to which Dr. Ramya affirmed that all departments had actively conducted programmes, reflecting consistent engagement across the institution.

Shri. Vipin Sahni appreciated the initiatives undertaken by the University and IQAC members in response to the recommendations of the previous meeting, particularly commending the focused efforts in strengthening industry linkages and fostering innovation. He advised that while these initiatives are commendable, the institution should not remain confined to these areas alone, but continue to build on them and pursue exponential growth through sustained expansion and diversification of such efforts.

The members acknowledged and unanimously agreed to adopt his suggestion, reaffirming their commitment to continuous quality enhancement and progressive institutional development

Dr. Ravichandra Reddy suggested that, alongside strengthening international exchange programmes, the University should actively promote domestic exchange initiatives, recognizing the rich learning opportunities available within reputed institutions across the country. He emphasized leveraging existing university schemes and administrative support to expand such collaborations.

Responding to this, Fr. Augustine noted that the institution is already engaging in consultancy with other institutions, hosting academic visits, and deputing faculty teams to study best practices, policies, and frameworks from peer universities. Ms.



Ramya further added that while accreditation bodies encourage international collaborations, domestic exchanges also offer significant academic benefits, including smoother credit transfer when students pursue higher education within the country

Resolution 2:

It was resolved to approve the review of quality initiatives presented by the Associate Director, IQAC, and the coordinators for the department and clubs & association for the Academic Year 2024–2025. The Council placed on record its appreciation of quality initiatives and resolved to continue and further strengthen these practices.

Agenda – 3

Submission of AQAR

Dr. Priya Josson presented the AQAR submission status, outlining a well-structured, multi-stage process integrating departmental inputs, IQAC coordination, and systematic validation. She explained that all documents are centrally collated, uniformly formatted, criterion-wise indexed, and internally reviewed before final approval by the Vice Chancellor and subsequent submission to NAAC, with the added step of placing them before the Executive Council as per recent guidelines. She highlighted key achievements of AQAR 2024–2025, including strong academic performance with syllabus revision, CBCS compliance, admissions, full reserved category enrolment, and a remarkable pass percentage, along with a curriculum fully aligned to employability, entrepreneurship, and skill development. The report also showcased progress in research, innovation funding, consultancy, community engagement, collaborations, and student participation, while identifying research excellence and faculty qualifications as key areas for further improvement.

Suggestions:

Dr. Ravichandra Reddy enquired about the scholarships provided by the institution and the level of awareness regarding government scholarship schemes among students.



In response, Fr. Augustine stated that the institution offers its own scholarships, and while students do apply for various government schemes, there is a gap in communication as they often do not update the institution regarding the status or benefits received.

Dr. Ravichandra Reddy further enquired whether the scholarship funds are routed through the institution.

In response, Ms. Ramya clarified that government scholarship amounts are directly credited to the students' bank accounts. She also noted that, in line with NAAC guidelines, scholarship data presented in the AQAR is compiled based on the available documented evidence and verified records. Extracting the information from government portals is difficult because the updates on these portals are quite delayed.

Resolution 3:

The status of submission of the Annual Quality Assurance Reports presented was approved. The Council further resolved to voluntarily prepare and submit the AQAR for the upcoming academic year.

Agenda – 4

Institutional Rankings- Preparation and Submission

Dr. Soya Mathew presented an overview of the structured process followed for ranking survey submissions, emphasizing the coordinated efforts of IQAC, departments, and the ranking team. She explained that IQAC initiates the process by setting timelines and frameworks, followed by systematic data collection, verification, and mapping to the metrics of agencies such as NIRF, QS, and THE, with cross-validation across key institutional units to ensure accuracy and consistency. She further highlighted that validated data is centrally organized, uniformly documented, and compiled into AQAR reports for approval and submission, while also being adapted for various ranking surveys. Details of submissions to ranking agencies such as NIRF, India Today, The Week-Hansa, and Education World, along with their timelines, were also



presented, underscoring the institution's timely and strategic participation. She concluded that effective documentation, inter-departmental collaboration, and clear, well-presented data through charts and concise narratives are critical to ensuring impactful and successful submissions.

Suggestions:

Dr. Ravichandra Reddy enquired about the Green Rankings of the institution.

In response, Dr. Priya Josson explained that rankings such as the Sustainable Institutions of India assess parameters including waste management, water and energy usage, sustainability-focused research, and community engagement initiatives, involving detailed quantitative calculations. She noted that with the support and cooperation of the management, the required data is effectively compiled

Resolution 4:

The Council noted and approved the presentation on the preparation and submission of Rankings.

Agenda – 5

Any Other

Fr. Augustine further added that while the institution receives multiple invitations to participate in such rankings, the process demands significant effort, particularly in collecting and validating quantitative data compared to qualitative inputs. He also emphasized that the University is now strategically focusing on strengthening its research capacity to enhance its performance in such assessments.

Shri Vipin Sahni suggested that the University should now focus on achieving international benchmarks and expand its outlook by recognizing and leveraging global opportunities.

In response, Fr. Augustine stated that the institution is actively working towards improving its global standing by targeting QS rankings and enhancing international



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perception. He added that efforts have already begun in areas such as academic mobility and key SDGs—16, 17, and 15—and highlighted recent recognition, including an invitation from the Central Government to organize a Spanish conference, while noting that such progress will be gradual and require sustained effort

Dr. Ravichandra Reddy appreciated the meticulous preparation and systematic compilation of the AQAR reports, acknowledging the coordinated efforts of IQAC and various departments in ensuring accuracy and compliance. He further enquired about the distinction between AQAR submissions for colleges and universities.

Responding to this, Dr. Ramya clarified that the AQAR framework remains largely the same for both colleges and universities, as it is guided by standardized NAAC criteria and formats. However, she indicated that while the structure is common, the scale, scope, and volume of data may vary depending on the nature and size of the institution.

Resolution 5:

The meeting concluded on a gracious note with a Vote of Thanks delivered by Ms. Ramya B, Director, IQAC. She expressed her heartfelt appreciation to all IQAC members and academic leaders for their insightful contributions, thoughtful deliberations, and enthusiastic participation throughout the session. Ms. Ramya further emphasized that the valuable suggestions and collaborative spirit exhibited during the meeting would significantly contribute to strengthening quality benchmarks and driving institutional growth in the times ahead.



ATR/Compliance Report:

Suggestions/Comments	Follow up / Action Taken
Dr. Ravichandra Reddy suggested to promote domestic student and faculty exchange programmes alongside international exchange initiatives by leveraging existing schemes and collaborations with reputed institutions within the country.	IQAC initiated discussions with leading institutions for domestic academic collaborations and exchange programmes. Departments were encouraged to identify suitable partners and explore opportunities for academic mobility and credit transfer.
Shri Vipin Sahni suggested to continue strengthening industry linkages and innovation initiatives while pursuing exponential growth through expansion and diversification of such efforts.	The University expanded industry collaborations, consultancy projects, innovation-driven programmes, and industry-academia interactions. Departments were encouraged to establish new partnerships and explore emerging sectors.

Minutes Prepared by:

Dr. Sini M. George
Secretary, IQAC

Minutes Approved by:

Ms. Ramya B
Director, IQAC