



# Kristu Jayanti College

**AUTONOMOUS** **Bengaluru**

Reaccredited 'A++' Grade by NAAC | Affiliated to Bengaluru North University

## **57<sup>th</sup> Annual Convocation of Bangalore University**

Students who were admitted for the academic year 2017-18 and earlier batches (eg. Reg. No. starting with 17 and prior batches) are eligible to apply for the 57<sup>th</sup> Annual Convocation of Bangalore University

**Kristu Jayanti College is affiliated to Bengaluru North University from the academic year 2018 onwards. Convocation application dates will be announced later for the students who were admitted from the academic year 2018 onwards.**

**Notification No. EX.VA/57<sup>th</sup> Annual Convocation/ 2021 - 2022 dated 15/02/2022**

Applications are invited for the Degree Certificates from the eligible candidates for the 57<sup>th</sup> Annual convocation of Bangalore University. Only those candidates who have been declared successful in the Degree Examination conducted till November/December 2021 and earlier periods who have not applied for the Degree Certificate till now are eligible to apply for this convocation.

The Prescribed application form can be downloaded from the University Website [www.bangaloreuniversity.ac.in](http://www.bangaloreuniversity.ac.in), from the College website <https://alumni.kristujayanti.edu.in/>. The application form is also available in the college office.

Prescribed fees for Degree Certificates are as follows:

Fees to be paid through **"online payment"**. For more information visit [www.bangaloreuniversity.ac.in](http://www.bangaloreuniversity.ac.in).

1. For all categories of students of Bangalore University: (including application fee)
  - a. Convocation fees for Indian nationals : Rs. 1300/-
  - b. Convocation fees for Foreign nationals : Rs. 4970/-
2. For students of autonomous colleges: (including application fee)
  - a. Convocation fees for Indian nationals : Rs. 2585/-
  - b. Convocation fees for Foreign nationals : Rs. 9670/-

Fines for those who have not taken the Degree Certificate after completing the degree is as follows:	In addition to the above prescribed fee:
a) From 2 <sup>nd</sup> Year onwards up to Five years	Rs. 500/-
b) From 5 <sup>th</sup> Year onwards up to Ten years	Rs. 985/-
c) From 10 <sup>th</sup> Year onwards up to Fifteen years	Rs. 1430/-
d) From 15 <sup>th</sup> Year onwards up to Twenty years	Rs. 1965/-
e) From 20 <sup>th</sup> Year onwards up to Twenty five years	Rs. 2400/-

Last date for submission of hard copies of the duly filled application form with necessary documents to the college office <b>without late fee</b>	<b>11<sup>th</sup> March 2022</b>
Last date for submission of the duly filled applications to the College <b>with late fee of Rs. 200/-</b>	<b>19<sup>th</sup> March 2022</b>
<b>Timings for application submission: Monday to Friday : 9.30 a.m. to 4.30 p.m.</b> <b>Saturdays : 9.30 a.m. to 12.30 p.m.</b>	

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 Tel: 080- 68737777, 28465353, 28465611, 28465770, Fax: 080 - 68737799  
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## Instructions to Candidates

1. Convocation applications form may be downloaded from the University Website [www.bangaloreuniversity.ac.in](http://www.bangaloreuniversity.ac.in). The application forms are also available in the College website <https://alumni.kristujayanti.edu.in/>. Candidates while filling the applications should write their names in CAPITAL LETTERS as registered in the examinations.
2. The candidates should invariably enter their Contact address / telephone nos. / Mobile No. / Email ID on the application for further correspondence, if any.
3. Write the correct optional and special subjects as mentioned on the marks cards.
4. The candidates should ensure that the **particulars entered on the application forms tally with the details on the marks cards** pertaining to name, subject of study, month/year of passing/class declared etc. If there are any mistakes on the marks cards, i.e. wrong name, wrong marks, wrong class declaration etc., the same has to be corrected before applying for convocation.
5. Incomplete and incorrect applications will not be considered by the university and no correspondence will be entertained in this matter.
6. **The convocation fee once paid will not be refunded or re-adjusted for the next convocation.**

**The online payment of the convocation fee alone does not complete the application process. To complete the procedure, students should submit the duly filled application form with relevant documents and fee receipt to the college office.**

**The convocation application fee that is paid without submission of the application from will not be refunded or re-adjusted for the next convocation.**

7. The candidates should **submit the application form directly to the college office** and obtain an acknowledgement on the copy of the duly filled application form.
8. The candidates should affix recent **two passport size photographs** on the application form in the space provided and bring three additional copies of passport size photo.
9. **The candidates should not submit the applications directly to the University nor send the scan copy of the application form to college.**





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## Documents required

1. Duly filled 57<sup>th</sup> convocation application form
2. A copy of the duly filled 57<sup>th</sup> convocation application form
3. **Online convocation fee paid receipt** (2 copies)
4. Copies of all Semester Mark Cards
5. A self-addressed stamped envelope
6. Three passport size photos
7. Proof of current status
  - Copy of Company ID Card / Offer letter, if employed.
  - Copy of College ID card if pursuing higher studies.

Office of Communication  
Kristu Jayanti College



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## Procedures to fill the application form

### Step One: Online convocation fee payment

Visit Bangalore University website: [www.bangaloreuniversity.ac.in](http://www.bangaloreuniversity.ac.in)

- Click on the Online Service - On-Line Service and University Fee Payment
- Click on Convocation fee payment tab
- Click autonomous college convocation fee payment
- Fill the application form
- Select fee type, calculate the fee and save the file
- You will be directed to the payment portal
- After successful payment, print the acknowledgement

**Step two:** Submission of the duly filled form along with fee payment receipt to the college office before the due date.

Candidates should submit the duly filled application form with required documents to the college office on or before the last date. Scanned copy of the application form and documents will not be accepted.

**The convocation fee once paid will not be refunded or re-adjusted for the next convocation.**

***The online payment of the convocation fee alone does not complete the application process. To complete the procedure, students should submit the duly filled application form with relevant documents and fee receipt to the college office.***

***The convocation application fee that is paid without submission of the application form will not be refunded or re-adjusted for the next convocation.***